

THE TERM OF ACCREDITATION

The chair will assist the committee in determining the term of accreditation that will be recommended to the North American Division Commission on Accreditation. This includes reaching consensus on the term to be recommended, developing the justification statement and completing the forms to be submitted to the North American Division Office of Education. The following procedure will assist the committee in developing the recommendation.

1. Review the Terms of Accreditation options (See below).
2. Review the Criteria for Accreditation.
3. Reach consensus on the recommended term of accreditation and record this on the form, “Recommendation for a Term of Accreditation”. Identify the committee members by name and have each member sign their name on the form.
4. Develop a justification statement with input from the committee and incorporate this statement on the page immediately following the recommendation.

TERMS OF ACCREDITATION

The full term of accreditation is six years. This means that generally a full-scale evaluation with the preparation of a complete self-study will occur no more than once every six years. However, one or more interim visits or revisits could be scheduled during the six year term.

NOTE: When the evaluation is a joint effort including the Accrediting Association of Seventh-day Adventist Schools, Colleges and Universities Inc. and a regional accrediting association or government agency, the term of accreditation may be coterminous with that granted by the regional association or governmental agency. When the coterminous period of accreditation is longer than six years, a committee of two or more persons will visit the campus during the mid-term year, and submit a written report to the Executive Secretary of the North American Division Commission on Accreditation at least two months before the scheduled meeting of the North American Division Commission on Accreditation.

All reports should be submitted to the following entities:

Academies (K-12 & 9-12)	North American Division
Junior Academies (K-10)	Local Union Office of Education
Elementary Schools (Small Schools and K-8)	Local Conference Office of Education

One of the following options is to be used in recommending terms of accreditation:

- a. Six years with a written progress report (6 Clear)—A term of six years with a written progress report on implementation of the school-wide improvement action plans and major recommendations to be submitted during the third year.
- b. Six years with an interim review (6IR)—A term of six years with annual written progress reports on implementation of the school-wide improvement action plans and major recommendations *AND* an on-site review by two or more (elementary) or three or more (secondary) members in the second or third year of the six-year term chaired by local union personnel (secondary) or local conference personnel (elementary). If the committee finds additional deficiencies in an action plan and/or response to major recommendations, it may create new recommendations. One of the following term recommendations is to be made:

1. *Continuation* of accreditation up to the end of the six-year term as granted by the original on-site committee.
 2. *Continuation* of accreditation with another interim review in one or two years covering all recommendations.
 3. Placing the school on probation.
- c. Partial six-year term with a revisit in two or three years (PR-2 or PR-3)—A revisit is scheduled when a full six-year term of accreditation is not recommended. A term of two or three years with annual written progress reports (with a copy to the local union office of education) on implementation of the school-wide improvement action plans, ALL recommendations AND an on-site revisit by a team of two or more (elementary) and three or more (secondary) persons. The chair of the original onsite team should chair the revisit (academies). If the committee finds additional deficiencies in an action plan and/or response to major recommendations, they may create new recommendations. One of the following recommendations is to be made:
1. *Extension* of accreditation up to the end of the six-year term with annual written progress reports continuing.
 2. *Extension* of accreditation for less than the six-year term, indicating that the next visit would be another Revisit.
 3. Placing the school on probation.
- d. Probation—A school may be placed on probation until there is reasonable compliance with the Criteria for Accreditation and adequate progress on the school-wide improvement action plans and recommendations. Probationary status would be for one year with a revisit in the spring of the probationary year.
- e. Accreditation denied—Denial of accreditation would be based on conditions detailed in the Visiting Committee Report showing that the school did not or could not reasonably meet the Criteria for Accreditation. This action terminates the school's official standing within the Adventist school system.

